

# TILSHEAD PARISH COUNCIL

## MINUTES OF MEETING HELD ON 14<sup>TH</sup> AUGUST 2018

**Present:** Cllr. Adam Harris (Chairman), Cllr. Debby Potter (Vice Chairman), Cllr. Robert Leachman (Finance Officer), Cllr. Pauline Colin, Cllr. Gillian Goldsmith, Cllr. Judith Moore and the Clerk.

As there were no members of the general public present, the meeting went into the closed meeting as numbered on the Agenda.

- Opening remarks by the Chairman and Action points:** The Chairman welcomed everyone to the meeting. He explained that the meeting had been called because of the two Planning Applications received since the previous meeting. (This meeting had been advertised on the Parish Council notice board and on the Web Site). There would now not be the usual summer break in August. With the full approval of those present, the Chairman signed the Minutes of the previous meeting as being a true record of that meeting. **ACTION POINTS FROM PREVIOUS MINUTES:** (1) **PUBLIC MEETING Post Code Issue:** The Chairman reported that he had spoken to the Post Office regarding the post code issue at Imber Place and North Croft. He was informed that the Parish Council is not responsible for this matter. However, all residents were advised to put their full address on all correspondence. **Highways: Goddard's Lane:** Work in progress. The Chairman reported that the pot hole had been filled in by the Black Horse, and that the street light by the bus shelter (garage) was now working. **Memorial Bench:** The Chairman said that there was a six week delivery for the bench and that the Parish Council would be invoiced on receipt. **Action:** A vote was taken and the Chairman was asked to order a bench.
- Clerk and Correspondence:** The Clerk handed out the magazine received. No correspondence.
- Military & Police Matters:** No report. No concerns.
- Planning Applications:** Two received since the previous meeting. (1) Application Ref: 18/05425/FUL Application for: Full Planning. Proposal: Extend the existing workshop. At: 6 West End, Tilshead SP3 4SG. All supporting documents and plans were displayed on the large screen. A discussion followed and no objections were raised for this Planning Application. (2) Application Ref: 18/07012/FUL. Application for: Full Planning. Proposal: Demolition of kitchen and construction of new kitchen, dining and utility with first floor extension over remaining building. At: Paynes Farm, High Street, Tilshead SP3 4RZ. All supporting documents and plans were displayed on the large screen. A discussion followed and no objections were raised for this Planning Application. Cllr. Debby Potter declared an interest and took no part whatsoever in the discussion or decision on this Planning Application.
- Finance:** Cllr. Leachman (Finance Officer) presented two cheques for signature. (1) Site Ground Hosting Ltd for the Web Site £206.21 and (2) D. Potter £200 for work on the allotments - fence, gate and paint.
- Highways:** The Chairman reported that damage had been done to a few of the railings leading into the village. However he and Mr. Frank Druce had repaired them.
- Environment:** Cllr. Moore reported on the state of the AEDs cabinet at the garage and Village Hall, there was rust and required painting. **Action:** Chairman and Mr Frank Druce to "patch" and repaint. Cllr. Moore also said that the pads expire in October but required reordering in September. Old pads could be kept for demonstrations. **Action:** Cllr. Moore to order new AED pads in September. (2) Cllr. Leachman would make enquires as to whether the AED box at the garage was still under guarantee as it was only fourteen months old.
- Village Hall & Hillier Playing Field Report:** Cllr. Leachman reported that the porch would be repaired by the end of October.

9. **URGENT MATTERS:** (1) Cllr. Leachman suggested, and produced a copy of a business card, for the Parish Council. **Action:** Chairman to investigate the cost of such a business card and report back to the next meeting. (2) **Drains at Imber Place:** **Action:** The Chairman would speak to Adrian at Highways about this matter and report back at the next meeting. (3) **The Tidy Up:** **Action:** This would go on the Agenda for the next meeting. (4) **Flood Plan:** The Chairman reported that he is now the flood warden for the time being. He has asked for templates showing how other Parish Councils deal with flooding conditions. **Action:** Flood plan to be put on the Agenda for the next meeting. (5) It was reported that the Village Steward would not be in the village during August. (NB He has been. Filled in pot hole at the bottom of School Lane). (6) The Clerk reported that she had not yet heard from the Elections Department of Wiltshire Council. She reported that two people had asked to be co opted onto the Parish Council.
10. **Forecast of next meeting:** MONDAY 3<sup>rd</sup> September (as agreed at the July meeting) at 7 pm in the Village Hall.

There being no further business the meeting closed at 8.10 pm.

Signed as approved by:

Adam Harris (Chairman)

Dated:

2018